

Expression of Interest

Paras Thermal Power Station, MAHAGENCO invites Expression of Interest from the interested Reputed Registered Industrial canteen services provider for running of canteen services round the clock at Paras TPS for this canteen building premise.

Qualifying Requirement for Canteen:-

1. It should be an experienced and running industrial canteen at least for 10 years.
2. Contractor should have experience to run the canteen where 1000 or more workers are working.
3. The employee engaged by the contractor should be experienced for serving to any PSU which have the strength of more than 1000 employees.
4. Yearly turn over should be more than Rs. 10 Crs.
5. The employee engaged by the contractor should have been 7 to 10 years of working experience in industrial catering field.
6. Contractor should submit Income Tax returns copies for the last 3 years.
7. Contractor should not be Black listed anywhere.
8. Contractor should be registered under various Labour Laws & required following licences for various Govt. Authorities:
 - a. Licence from Food & Drugs Administration Registration
 - b. Labour Licence
 - c. Employees Provident Fund Registration
 - d. Employees State Insurance Scheme Registration
 - e. Goods & Service Tax Registration
 - f. PAN Registration

Scope of Work & Terms & Condition of Contract :- The detailed Scope of work, Terms & Condition mention as per Head office Mumbai Letter No. 914 Dt. 15 Jan 2021 is applicable and same is available along with EOI for information at website and also obtained from the office of **The Chief Engineer (O&M) Mahagenco Thermal Power Station, Vidyut Nagar, Paras, Tq. Balapur, Dist Akola- 444109**. In person during working hours. Or requested on live email: - rpparas@mahagenco.in If any other information / Clarification is required.

The interested parties to submit their proposal in two sealed separated envelopes containing 1) First Envelop marked as **"Expression of Interest for running of canteen services round the clock at Paras TPS (Technical Details)"**:- To have details name of firms/Hotels/Society/Body to show its Registration; Experience, financial competence & other details as per QR mentioned above. 2) Second Envelop marked as **"Expression of Interest for running of canteen services round the clock at Paras TPS (Financial Details)"**:- The details of Rates of food items that can be offered to the Employee/ Workers and other details if any in this regards.

The interested Experienced firm in the field are required to submit their proposal covering all necessary details mentioned by post or by hand on the above mentioned address **on or before 28 March 2021.**

Paras TPS Mahagenco reserves the right to reject all or any offer without assigning reasons in the interest of company.

For details please visit website:- <https://mahagenco.in//Tenders/ParasTenders//EOI> for canteen


Chief Engineer (O&M)
TPS Paras

SCOPE OF WORK AND TERMS & CONDITIONS OF CONTRACT

NAME OF WORK: Running and Maintenance of Plant Canteens and Site
service pantries at Paras Thermal Power Station for a
period of one (01) Year

1. DEFINITION

- 1.1 Paras Thermal Power Station within the scope of this tender shall mean the concern Power Stations having its registered office at Prakashgad, Bandra(E), Mumbai-51 and shall include their legal representatives, successors and permitted assigns.
- 1.2 The contractor within the scope of this tender is the vendor who is awarded the contract by concern Power Stations for running the Canteen in Paras Thermal Power Station premises and precincts at Paras TPS.
- 1.3 'Contract' means the Notice Inviting Tender, the tender and acceptance thereof and the formal agreement, if any, executed between Paras Thermal Power Station and the contractor together with General Conditions, Special Conditions, Schedule of quantities with rates, Instruction to tenderers etc. All these documents taken together shall be deemed to form one Contract and shall be complementary to one another.

2. INSPECTION OF SITE:

- 2.1 Indenting tenderer may visit the Canteen Site (s) and make themselves conversant with the site conditions. Additional clarifications/information, if any, regarding the site(s) and other particulars, may be obtained from Chief Engineer, Paras Thermal Power Station.
- 2.2 Notwithstanding 2.1 above, it will be deemed that the participant tenderer have visited the site and familiarized themselves with all other terms and conditions and which may have appeared on their tender.

3. FACILITIES:

- 3.1 Paras Thermal Power Station agrees to provide the following facilities to the contractor.
- 3.2 Required furniture like tables and chairs with a capacity to accommodate about 150 employees at a time.
- 3.3 Utensils, required for cooking, as well as for serving the meals, tiffin, shall be provided.
- 3.4 Paras Thermal Power Station shall provide the Building for Canteen for nominal rent Rs.1 per month.
- 3.5 Water and electricity will be supplied contractor free of cost for running Canteen.
- 3.6 The canteen premises will be the possession of Paras Thermal Power Station and the contractor is permitted to enter the premises only to run the canteen. If at any time, the contract is terminated or the period of contract comes to an end, or if, Paras Thermal Power Station decides that the contractor should not be allowed to run the canteen,

in that event, Paras Thermal Power Station will be entitled to restrain the contractor from entering the canteen premises overriding the permission granted to the contractor to supply articles as per the terms of the contract.

- 3.7 The contractor shall be responsible for the safe custody of all the items of furniture, cutlery, utensils, kitchen equipment etc. and shall handover the same to Paras Thermal Power Station as and when demanded. Any Loss/Breakage to these items shall be at the cost and responsibility of the contractor, for breakage and all other losses whatsoever, the replacement shall be made by the contractor at his cost and in the manner as may be decided by Paras Thermal Power Station. In case, the contractor fails to make good the aforesaid losses, Paras Thermal Power Stations shall be entitled to recover the replacement cost as decided by Paras Thermal Power Station from the security deposit of the contractor.
- 3.8 The contractor shall use the canteen for the purpose of this agreement only and he shall not make or permit to make any structural additions or alternations to the same without prior approval in writing, of the Paras Thermal Power Station.
- 3.9 The contractor shall not resist, at any time, to allow the authorized representative of the Paras Thermal Power Station to enter the canteen premises in order to inspect and execute the structural additions, or repairs to the buildings electricity conditions, water and sanitary fitting from time to time.
4. TAXES: Taxes as applicable in Maharashtra State shall be reimbursed as per actuals in addition to the yearly total contract price on production of documentary proof.
5. RISK AND COST :
 - 5.1 In case the contractor fails to supply the food items or snacks or beverages etc. or fails to meet the obligation as per the terms of the contract agreement, Paras Thermal Power Station shall be at liberty to take services etc. from elsewhere at contractor's risk and cost and the extra amount, if any, spent by Paras Thermal Power Station in this account shall be recovered from the contractor from any amounts due to him and or from security deposit.
6. RATES:
 - 6.1 The contractor shall have to offer the minimum item wise rates for various catering items and services as decided by the Canteen Management Committee.
 - 6.2 The approved rates of all the items shall have to be displayed on the Notice Board at the conspicuous place in the Canteen by the contractor.
 - 6.3 The contractor shall provide the food items to the employee approved rates.

- 6.4 The contractor will also be required to provide canteen facilities on Sunday / Holidays at the same rates.
- 6.5 Menu may be changed from time to time depending upon seasonal requirement.
7. SERVICE TIMINGS AND SERVICING PARTICULARS:
- 7.1 The contractor shall provide catering services on all working days of the year in such times and places as decided by Paras Thermal Power Station from time to time.
- 7.2 The contractor shall have to supply and serve tea, coffee, snacks, etc., at the Conference Halls at Administrative Building and other buildings, at Plant locations, Hospital, Township, during meetings, seminars, training programmes, etc., as and when required by the Paras Thermal Power Station.
8. CLEANLINESS, HYGIENE AND QUALITY ASSURANCE:
- 8.1 The contractor shall maintain the canteen in clean, hygienic and sanitation conditions. Sterilization methods should be observed in cleaning various vessels, plates, etc. The contractor shall use adequate quantities of cleaning powder, phenyl, etc., for cleaning the floors of the canteen, the tops, Benches, etc. If the contractor fails to observe sterilization methods and upkeep of the premises in the Canteen building to the satisfaction of the Paras Thermal Power Station Management, the Paras Thermal Power Station Management without giving any notice will be entitled to cancel the contract. The decision of the Paras Thermal Power Station Management in this regard is final and binding on the contractor.
- 8.2 The contractor will have to ensure cleanliness in entire canteen area including disposal of garbage at identified place, kitchen areas and adjoining areas. They have to deploy sufficient cleaning staff, with required tools & tackles for this purpose and to the appreciable satisfaction of Chief Engineer, Paras Thermal Power Station.
- 8.3 The contractor shall arrange to purchase and provide the raw materials for all the items of acceptable standard quality for use in the Canteen at their own cost and that the contractor shall abide by the local Government laws relating to the sale of food, drinks, etc., and shall obtain the necessary license(s) from the competent authority. Ingredient to be used for various items, as listed below, may be considered as the quality requirement.
- 8.4 Details of the Brands to be used for Raw Materials: The contractor shall be required to use raw materials of the following make for preparation of food / beverage items.
- (i) Rice : Basmati Quality, or as instructed by the Officer-in-charge
 - (ii) Dal : Good Quality or as instructed by the Officer-in-charge
 - (iii) Milk : Mother Dairy or equivalent, or as instructed by the Officer-in-charge
 - (iv) Tea : Tata Tea or any other brand - as specified by the Officer-in-charge

- (v) Coffee : Coffee powder of Nescafe/Bru Coffee , or as instructed by the Officer-in-charge
 - (vi) Oil : Refined (Agmark) / Sunflower / Dhara / equivalent of good quality (Agmark)
 - (vii) Ghee : Agmark or as instructed by the Officer-in-charge
 - (viii) Vegetables : Fresh vegetables
 - (ix) Atta : Shakti Bhog brand (Agmark) / Rajdhani Brand, any other Agmark approved good quality Atta (flour), as instructed by Officer-in-Charge
 - (x) Maida : Stag brand - Delhi Flour Mill (Agmark) / Rajdhani (Agmark) / any other Agmark approved brand Maida shall be used in the canteen for preparation of food items
 - (xi) Besan: Rajdhani brand (Agmark) / Kailash brand (Agmark) / any other Agmark brand of good quality shall be used in the canteen for preparation of food items.
 - (xii) Bread: Britannia / Modern / Perfect brand of bread shall be used in Canteen for preparation of food items. Fresh baked bread of reputed bakery
 - (xiii) Lijjat Pappad of Chapati size shall be provided
 - (xiv) Whenever spices and masala are used, they should be branded and of good quality or as instructed by the Officer-in-charge.
- 8.5 The contractor has to ensure purchase of raw materials, its transportation and allied activities with their own manpower and cost.
- 8.6 The Chief Engineer, Paras Thermal Power Station or his authorized representative will be entitled to inspect the kitchen or the place where meals, snacks, etc., are prepared and will also be entitled to inspect the raw materials to be used for the aforesaid purpose. In the event of rejection of any raw materials by the representatives of Paras Thermal Power Station, the contractor shall not use the rejected materials for preparation and shall not supply the food prepared out of such rejected materials. Paras Thermal Power Station shall not be responsible for any loss incurred by the contractor on this account.
- 8.7 Paras Thermal Power Station will have the right to order destruction of any eatable/raw material and replacement thereof if it is found that the raw material / finished item is unhygienic /sub-standard with respect to brand / quality prescribed for the same. A fine of Rs. 500/- per day will be imposed if it is found that the raw material being prepared / food item being served is of sub-standard and food items are not available.
- 8.8 If it is found by Paras Thermal Power Station that the food supplied by the contractor is contaminated with an adulterated material, the contract shall be terminated immediately without prejudice to the other legal rights of the Paras Thermal Power Station, not withstanding the above, the contractor shall also be solely held liable for any legal action as contemplated under various laws including Prevention of Food Adulteration Act.

- 8.9 The contractor shall not exhibit or cause to exhibit in the Canteen premises any printed or written notice or advertisement of any kind whatsoever without the written permission of the Chief Engineer, Paras Thermal Power Station or authorized representative.
- 8.10 The quality of food materials, tea, coffee, snacks, etc., including the quality of the raw materials to be used in the preparation of the food items, should be of acceptable standard quality which is subject to the inspection by the Paras Thermal Power Station authorized representative in order to ensure that items served by the contractor are of acceptable standard quality.
- 8.11 The contractor shall not be allowed to take eatables and other material outside the premises of the establishment except with the written permission of the authorized representatives of Paras Thermal Power Station.

9. CANTEEN STAFF AND LEGAL COMPLIANCES

- 9.1 The contractor shall recruit his own staff for cooking, serving, cleaning etc. at his cost and risk and the contractor shall be responsible for fulfilling the requirements of all the statutory provisions of Minimum Wages Act, Contract Labour (R&A) Act, Payment of Wages Act, Payment of Gratuity Act, ESI Act, Workmen's Compensation Act and Shops and Establishment Act in respect of the staff employed by him.
- 9.2 The Contractor will have to deploy sufficient cooking staff for cooking the various items so as to ensure proper quality and the required quantity.
- 9.3 The contractor will be required to issue uniform to its staff and ensure that the same is being worn by its staff and being cleaned regularly.
- 9.4 None of the employees engaged by the vendor should be below 18 years of age.
- 9.5 The contractor shall be responsible for conduct and behavior of their staff and any loss or damage to the movable or immovable property issued to them. If there is any loss or damage, it will be recovered from the contractor accordingly.
- 9.6 The contractor shall indemnify Paras TPS and the employees of the contractor against any accidents and injuries. In case, any compensation for any accident/injuries to any of the contractor's employees becomes payable by Paras Thermal Power Station, the same shall be recovered, from any sums/amount due to the contractor or the security deposit.
- 9.7 The contractor shall arrange for proper maintenance and cleanliness of the uniforms, issued to the staff working in the canteen.
- 9.8 For the purpose of canteen, the contractor shall engage such adequate number of employees (in different categories) as may be required, to meet the requirement of services etc. In case, Paras Thermal Power Station finds that the required number of employees is not being

engaged in sufficient numbers in one or more categories, the contractor shall forthwith engage such employees as asked for by Paras Thermal Power Station and required in this respect.

9.9 All the staff of the contractor required to work in the canteen shall be physically and mentally fit and shall be free from all communicable, contagious infections and other diseases and shall present themselves to the Paras Thermal Power Station medical officers from time to time for medical examination as may be required and decided by the concern Power Stations.

9.10 If in the opinion of Paras Thermal Power Station, any employee or employees of the contractor is/are found to be suffering from any disease, or if any employees is found to commit any misconduct or to misbehave, Paras Thermal Power Station, at its sole discretion, may require the contractor to remove such employee or employees, and the contractor shall remove such employee, employees, without questioning the decision of Paras Thermal Power Station in this respect and Paras Thermal Power Station will be entitled to restrain such employees from entering the canteen premises.

10. PERIOD OF CONTRACT:

The period of license shall be 12 months (one year) from the date of start which will be decided by Chief Engineer, Paras Thermal Power Station.

11. TERMINATION/MODIFICATION:

11.1 Paras Thermal Power Station shall have the right to terminate/modify the contract before the expiry of the contract without assigning any reason by giving a prior notice of 30 days and the contractor shall not have any claim against Paras Thermal Power Station for such termination.

11.2 If, at any time, it is found that the quality and quantity of food stuffs supplied by the contractor or the services by the contractor are unsatisfactory or that the contractor has violated the terms and conditions of this agreement, Paras Thermal Power Station reserves the right to terminate the contract at any time.

11.3 In the event of the contractor committing any breach of any terms and conditions contained herein and/or required to be observed and performed by the contractor, Paras Thermal Power Station shall be at liberty to terminate the agreement forthwith without any notice and without prejudice to the right and remedies available to Paras Thermal Power Station against the contractor.

11.4 On expiry or termination of this contract, the contractor shall pay to Paras Thermal Power Station all dues as may be payable by him to Paras Thermal Power Station and handover the canteen premises with all fitting and fixtures and all utensils, furniture, kitchen equipment, etc., which have been issued initially and also from time to time. In case of default by the contractor, Paras Thermal Power Station shall be entitled to recover such dues and cost from any amount due to the contractor.

ANNEXURE- I

NAME OF WORK: Running and Maintenance of Plant Canteens and Site service pantries at Paras Thermal Power Station for a period of one (01) Year.

SERVICE LOCATIONS AT Paras TPS

1. Service building
2. Administrative Building
3. All Sections of the Power Plant

The above locations are illustrative and the same may increase or decrease in consultation with contractor. The timing and other details shall be finalized in consultation with Chief Engineer, Paras Thermal Power Station.

Manpower: The nos as detailed below are indicative in nature and Contractor will post its employees to execute the job as per specifications and terms and condition of the Contract.

Category	Man.	Dm.	Sup	Sr Cook	Cook & Asst. Cook	Sr./Asst. Bearers/ Cleaners/Sweepers	Total
Nos							

ANNEXURE-II

Proforma for Letter of Undertaking

To,
Chief Engineer,
Paras Thermal Power Station,
Viduyt nagar, Paras

Dear Sirs,

I*/we* have read and examined the following bid documents relating to the work of "Running and Maintenance of Plant Canteens and Site service pantries at Paras Thermal Power Station for a period of one (01) year. May be extended up to 3 years depends upon performance".

- a) Bid Invitation No.
 - b) E-procurement Instruction to bidders
 - c) Special Conditions of Contract.
 - d) Labour Laws
 - e) safety check list
 - f) Safety rules.
 - g) ISO compliance
 - h) Form of acceptance of fraud Prevention policy.
 - i) Proforma for No deviation certificate. *Declaration of banning policy
 - j) General Conditions of Contract for O&M Works.
 - k) Instruction to bidder for O&M Works.
 - l) Scope of work, Terms and condition & detail of BOQ
- 1) I*/We* hereby submit our tender and undertake to keep our tender valid for a period of 90 (Ninety) days from the date of opening of tenders. shall not vary/alter or revoke my*/our* Bid during the validity period of the Tender.
- 2) This undertaking is in consideration of Paras TPS agreeing to open my* our* tender, consider and evaluate the same for the purposes of award of work in terms of provisions of tender documents.
- 3) Should this tender be accepted, I*/We* also agree to abide by and fulfill and comply with all the terms, conditions and provisions of the above mentioned tender documents.

Signature alongwith seal of Company

(Duly authorized to sign the Tender on behalf of the Bidder)

Name: _____
Designation: _____
Name of Company: _____
Date and postal address: _____

Witness

Signature: _____
Telephone No. : _____
Date : _____
Mobile : _____
Name and address: _____

E-mail ID:

ATTACHMENT

E.F.T. Form

COMPLETED FORM DULY CERTIFIED BY THE BANK TO BE RETURNED TO Chief Engineer Paras Thermal Power Station
ALONG WITH A CANCELLED COPY OF THE CHEQUE.

To,

Chief Engineer,
Paras Thermal Power Station, Paras

Dear Sir,

REF.: AUTHORISATION OF ALL OUR PAYMENTS THOUGH ELECTRONIC FUND TRANSFER SYSTEM.

The details for facilitatin the a ments are iven below:

s. No.	NAME OF THE BENEFICIARY	
1	ADDRESS (WITH PIN CODE)	
2	TELEPHONE WITH STD CODE	
3	BANK NAME	
4	BANK TELEPHONE NO. (WITH STD CODE)	
5	BRANCH NAME	
6	BRANCH CODE	
7	BRANCH ADDRESS (WITH IN CODE)	
8	BANK FAX NO. WITH IN CODE	
9	9 DIGIT MICR CODE OF THE BANK BRANCH (ENCLOSE) COPY OF A CANCELLED CHE E.	
10	11 DIGIT IFSC CODE OF BENEFICIARY BRANCH	
	BANK ACCOUNT NUMBER	
12	BANK ACCOUNT TYPE	
13	PERMANENT ACCOUNT NUMBER	
14	E- MAIL FOR INTIMATION	

REGARDING RELEASE OF PAYMENTS I/ We hereby declare that the particulars given above are correct and complete. If the transaction is delayed or credit is not effected at all reason of incomplete or incorrect information. I/ We would not hold the Institute responsible.

(Authorised Signatory)

BANK CERTIFICATION

It is certified that above mentioned beneficiary holder Bank A/c. _____ No.with our
branch and the Bank particulars mentioned above are correct.

SIGNATURE

(Authorised Signatory)

Authorisation No.:

Name:

Date:

(Official stamp)

ATTACHMENT

DETAILS OF PF, ESI, PAN and GST REGN. (To be uploaded in Pre-Qual/Technical Cover/Envelope)

To,
Chief Engineer,
Paras Thermal Power Station,
Paras

Dear Sir,

The details of our registration are as under:

(a) PF no. (If asked for in the tender)

The PF no. allotted by concerned RPI-C under EPH scheme 1952 is as under:

PF Number	
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Note: Copy of PF registration certificate issued by the concerned RPFC duly attested by the bidder under his seal and signature to be submitted.

(b) ESI registration number, if applicable (If asked for in the tender)

Our ESI registration number to cover our employees under the ESI Act:

ESI Registration Number	
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Note: Copy of ESI registration duly attested by the bidder under his seal and signature to be submitted.

(c) PAN number

Our PAN number is as under:

Permanent Account Number	
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Note: Copy of card indicating PAN number duly attested by the bidder under his seal and signature to be submitted. (d) GSTIN, if applicable:

Our GSTIN is

GSTIN (location)	
GSTIN (location)	
GSTIN (location	

Note : Copy of registration to be enclosed.

Date ..

(Signature).....

Place .

(Name)

(Designation)....

(Company Seal)

NAME OF WORK: Running and Maintenance of Plant Canteens and Site Service Pantries at
Paras TPS

RATE LIST OF VARIOUS ITEMS SERVED AT PLANT CANTEEN

Sr. No	Item	Qty
1	Tea	100 ML
2	Special Tea	100 ML
3	Coffee	100 ML
4	Besan/Bundi Ladoo	30 GMS
5	Jalebi	30 GMS
6	Samosa	30 GMS
7	Bread Pakoda	30 GMS
8	Kachori	30 GMS
9	Bonda	30 GMS
10	Vada Sambar	60 GMS VADA +80 GMS SAMBER+20 GMS CHATNI
11	Idly Sambar	120 GMS IDLY+80 GMS SAMBER+20 GMS CHATNI
12	Masala Dosa	200 GMS DOSA +80 GMS SAMBER+20 GMS CHATNI
13	Puri Sabji	135 GMS PURI +135 GMS SABJI
14	Balu Shahi	30 GMS
15	Chole Bhature	02 PIECE +CHOLE
16	Mini Meal	*
17	Full Meal	**
18	Alu Paratha (with Curd)	02 NOS. (150 GMS) + CURD (100 GMS)
19	Alu Paratha (with Pickle)	02 NOS. (150 GMS) WITH PICKLE
20	Egg Curry	02 NOS. EGGS WEIGING 250 GMS
21	Maggie	(WITH ONION, TOMATO, GREEN CHILLI)
22	Bread Omelet	(2 EGGS + FOUR BREAD)

Sr. No	Item	Qty of Mini Meal (*)	Qty of Full Meal (**)
1	Chapati	03-TAWA/02-TANDOOR	04-TAWA/02-TANDOOR
2	Rice	100GMS	150 GMS
3	Veg. Curry	75 GMS	100 GMS
4	Dal	75 GMS	100 GMS
5	Veg. Dry	75 GMS	75 GMS
6	Curd /Sweet Dish/Raita	75 GMS	100 GMS
7	Pickle/Salad/Chatni	05 GMS	05 GMS
8	Papad	2 PIECE	2 PIECE